

# Ethical Approval Documents

Approval letter from the University's Research Ethics Committee

Letter of introduction by Prof Lauri Koskela

Letter of clarification from a chair of an NHS Research Ethics Committee

Permit to conduct research at Salford Royal Hospital

Academic Audit and Governance Committee

Research Ethics Panel  
(REP)



To: Clementinah Ndhlovu Rooke  
cc: Prof Lauri Koskela/Dr Patricia Tzortzopoulos Fazenda/  
Prof M Kagioglou  
From: Tim Clements, Contracts Administrator  
Date: 7<sup>th</sup> May 2010

MEMORANDUM

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**Subject:** Approval of your Project by REP  
**Project Title:** Accounting for knowledge embedded in physical objects within  
knowledge management systems  
**RGEC Reference:** REP10/007

Following your responses to the Panel's queries, based on the information you provided, I can confirm that they have no objections on ethical grounds to this project.

If there are any changes to the project and/or its methodology, please inform the Panel as soon as possible.

Regards,

Tim Clements  
Contracts Administrator  
TC/JH

For enquiries please contact  
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Contracts Office  
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To whom it may concern

This letter serves to confirm that Clementinah Rooke is a Phd student studying in the School of the Built Environment at Salford University. Clementinah is an extremely experienced healthcare professional who has worked in the National Health Service (NHS) as a nurse for over 10 years prior to embarking on a full time Phd programme in 2008. Although she is currently not practicing as a nurse on a full time basis, she remains registered on the Nursing and Midwifery Council register, a body which governs and regulates nursing in the United Kingdom. This requires a minimum of 150 hours of clinical activity per year. In addition, she serves as an Expert member of the NHS Research Ethics Committee a body which reviews application seeking approval to carry out research on NHS premises.

Clementinah is currently researching the subject of wayfinding in complex hospital environments. The bulk of her fieldwork was carried out in the large complex hospital environment of Salford Royal National Health Service (NHS) Foundation Trust in Salford UK where the inadequacy of the wayfinding system is recognised by management, staff and users alike. In her capacity as a qualified nurse, a patient and now researcher, she has noticed that getting lost is an indication of either poorly designed environments or wayfinding systems and not inadequacy on the part of the wayfinder. Her professional experience in healthcare has made it possible for her to appreciate the need to solve the problems of wayfinding in a contextual rather than an abstract way. Findings from the research at Salford are currently being used to inform the design of an improved wayfinding system.

In the book edited by Christine Nickl-Werler and Hans Nickl (Hospital Architect and Design), your hospital is identified as one which promotes wellbeing through design. Clementinah is keen to establish how the same design impacts on the wayfinding behaviour of the different types of the users of the setting. She hopes to identify lessons and good practices that can be applied elsewhere

I would like to thank you in advance for assisting Clementinah. Should you require further information regarding her identity and her research please feel free to contact me either by e-mail or telephone (please find details below).

yours sincerely

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Chairman Professor Peter Barrett

Director Mike Kagioglou

Manager Carl Abbott

SCRI Administrator Pam Allen





## National Research Ethics Service

### Salford & Trafford Local Research Ethics Committee

Room 181  
Gateway House  
Piccadilly South  
Manchester  
M60 7LP  
0161 237 2336

28 August 2009

Mrs Clementinah Rooke  
6 Lynwood Avenue  
Manchester  
M16 8JZ

Dear Mrs Rooke

**Full title of project:**            **Accounting for knowledge embedded in the physical properties of artefacts within knowledge management systems**

Thank you for seeking the Committee's advice about the above project.

You provided the following documents for consideration:

- email with project proposal

These documents have been considered by the Chair.

I enclose a copy of our leaflet, "Defining Research", which explains how we differentiate research from other activities. The Chair has advised that the project is not considered to be research according to this guidance. Therefore it does not require ethical review by a NHS Research Ethics Committee.

You should check with the R& D what other review arrangements or sources of advice apply to projects of this type. Guidance may be available from the clinical governance office.

This letter should not be interpreted as giving a form of ethical approval or any endorsement of the project, but it may be provided to a journal or other body as evidence that ethical approval is not required under NHS research governance arrangements.

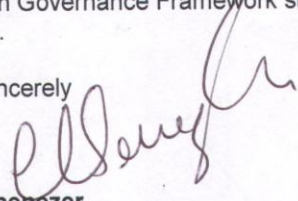
However, if you, your sponsor/funder or any NHS organisation feels that the project should be managed as research and/or that ethical review by a NHS REC is essential, please write setting out your reasons and we will be pleased to consider further.

This Research Ethics Committee is an advisory committee to North West Strategic Health Authority

*The National Research Ethics Service (NRES) represents the NRES Directorate within the National Patient Safety Agency and Research Ethics Committees in England*

- Where NHS organisations have clarified that a project is not to be managed as research, the Research Governance Framework states that it should not be presented as research within the NHS.

Yours sincerely




**Carol Ebenezer**  
**Committee Co-ordinator**

E-mail: [carol.ebenezer@northwest.nhs.uk](mailto:carol.ebenezer@northwest.nhs.uk)

Enclosure:                    NRES leaflet – “Defining Research”

APPROVAL TO WORK PERMIT

<b>Issued to:</b> Clemetinah Rooke Salford University	<b>Date:</b> 8 October 2008
<b>The following work is to be carried out:</b> Wayfinding Exercise for Hospital Redevelopment Team	
<b>From:</b> 13 October 2008	
<b>To:</b> 31 December 2008	
<b>Approved by:</b>  (Anne Townson)	<b>Date:</b> 08/10/08 x. 62312
<b>Comments:</b> This permit is only valid if new logo is coloured blue	